



Board of Directors Candidacy Form

If you would like to run for a seat on the Board of Directors for Parkmont Place Townhome Owners Association, Inc. please complete and return this Candidacy Form by or before the deadline. There will be no write-in candidates or floor nominations allowed, therefore, to ensure your name is placed on the ballot, we must receive this form by or before Thursday, August 15th 2024 at 5:00PM.

Nominee's Name: _____

Address: _____

Email Address: _____ Alternate Email Address: _____

Phone Number: ____ / ____ / ____ Alternate Phone Number: _____

Nominee's Signature: _____ Date: ____ / ____ / 2024

Candidacy Statement

Please tell us about yourself, as well as your vision and goals for Parkmont Place Townhome Owners Association, Inc..

Why would you like to serve on the Board of Directors? _____

Please list previous board position and/ or experience: _____

Issues you feel need to be addressed by the Board of Directors in your community: _____

Any prior commitments that may prevent you from actively serving on the Board of Directors?
Please circle Yes / No

By submitting this form, I acknowledge that I accept the responsibilities as described in Parkmont Place Townhome Owners Association, Inc. Bylaws. I am aware the information provided in this candidate form will be published in the Election Meeting Notice Packet. Ballots will be sent out and posted to the Association's website after Thursday, July 25th 2024 at 11:26AM.

Essex Association Management, L.P.
1512 Crescent Drive, Suite 112
Carrollton, TX 75006
Phone: (972) 428-2030
<https://parkmontplacetownhomes.com>



Thank you for your interest in volunteering to serve your community!

INFORMATIONAL PAGE – CORPORATE TRANSPARENCY ACT

What is the Corporate Transparency Act?

In October 2023, the Corporate Transparency Act (the “CTA”) affecting small businesses and non-profit corporations was passed by the State Legislature. The new law mandates that small businesses and non-profit organizations across the U.S. must file a Beneficial Information Report (a “BOI”) with the Financial Crimes Enforcement Network (“FinCen”). The CTA went into effect January 1, 2024, and will require all Board Members to register their information in the FinCen database. Essex or a reporting party of the Board’s choosing will be responsible for registering each Board Member’s information and the purpose of this notice is to bring awareness to this new law and the requirements you will be asked to comply with in the event you are elected to the Board.

We are told this is part of the National Defense Authorization Act to help prevent and fight tax fraud, money laundering, financing of terrorism, and corruption. The law requires all small to midsize businesses and non-profits, with the exception of a rare number of exclusions, to report specific information about their business’s ownership interests and update that information as it changes.

In respect to non-profit corporations, a Beneficial Owner applies to each Board Member. Essex works alongside the current Board of Directors to ensure the required information is obtained and registered in the FinCen database as promptly as possible. **Please be advised, if you complete a candidate form and are elected to the Board of Directors, you will be required to cooperate with the Managing Agent and provide specific information about yourself.** Below is a sample list of the type of information you may be required to provide.

- A copy of your current, valid drivers license or a copy of your passport; and
- Your full date of birth; and
- Your full current mailing address.

Thank you for your interest in serving on your Board of Directors. As you consider running for a seat on the Board of Directors, we want to make sure you are informed of the CTA and its requirements. Should you have any questions, please feel free to contact your Association Manager, submit an inquiry under the “Contact Us” tab on your Association’s website, or e-mail exadmin@essexhoa.com for assistance.

Warm Regards,

Essex Association Management, LP, Managing Agent,

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On behalf of Parkmont Place Townhome Owners Association, Inc.

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